



QURAN & SUNNAH ACADEMY EVENING MADRASAH

798 Green Lane Dagenham Essex RM8 1YT

Tel: 07504 820 907 / 0204 531 5347 Web: www.qs-academy.co.uk

Email: dcmasjid@gmail.com

Charity No: 1149918

Bismillah-ir-Rahman-ir-Rahim,

Asalaamu alaykum wa Rahmatulahi Wa Barikathu,

Thank you for showing interest in the Quran & Sunnah Academy Madrasah, based at our local Dagenham Central Masjid.

Quran & Sunnah Academy Madrasah has been delivering the madrasah programme on behalf of the masjid for many years and the current Head Teacher is our Head Imam Nurul Hasan.

Please find enclosed our registration form, which can either be completed by hand or via the Adobe PDF form filling feature (depending on your software version and compatibility).

You will be required to fully complete the form (accurately as possible), provide us a valid e-mail address and print the form if completing it by hand/digitally at home.

Madrasah Times:

Monday - Friday 5.30pm - 7pm

*some Parent have chosen the option to send their child 3 days a week (i.e. Mon, Wed & Fri). This is completely fine but please note the same monthly charge will still apply and we cannot provide you a discount.

The Fees:

Our fees are very affordable with no hidden charges:

1. Registration fee per child: £50.00 - one off fee (discount may be available if more than 3 children enrol from the same family at the same time)
2. Monthly payment to be paid in advance and subsequent 11 months: £45.00 per month

Payment will need to be paid either by cash by visiting the masjid office between the different Saalah times or by online/contact less machine:

Bank Details;

Quran & Sunnah Academy, Barclays Bank, Romford Branch

S/C: 20-72-91 A/C No: 43505642

Payment reference: "Your child's first name" following by the word "QSA"

Payment will need to be made 15th day of every month.

Delivering the services with



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Once the payment has been made by either online or face to face, please send us an email to dcmasjid@gmail.com confirming this action has taken place.

We will then shortly send you further details regarding your:

1. child's student reference number
2. email you links to the madrasah curriculum and syllabus
3. email you links to all relevant safeguarding and other policies
4. Dress code rules (see below information)

If you have any further question, please let us know.

Children pick up procedure and late pick up fee:

Our teachers and staff members have other commitments to attend too after the Madrasah is closed. Please ensure you pick up your children at the set time of 7pm, otherwise we will be charging Parents a fee of £5 for every 5 minutes of delay.

The procedure to pick up your child is as follows:

1. You will arrive at the front entrance of the masjid at 7pm
2. You will wait in a queue with other parents to pick up your child by providing their full names
3. You will wait for the teacher or staff member to bring your child to the hallway area and ensure the child puts on his shoes
4. Your child will then be handed over.

The Quran & Sunnah Academy Madrasah information:

Every parent has the responsibility to ensure their child is given the correct guidance is able to practice their religion correctly. It is one of the constitutional aims of the Quran & Sunnah Academy Madrasah to also facilitate in providing this education and so we have established our Madrasah to assist parents/guardians in educating their children to enable them to recite the Qur'ān with correct rules and pronunciation (tajweed); perform the ritual worship; have the correct Islamic manners (adāb and akhlāq); know the Islamic rules relating to everyday life; have a good general knowledge of Islamic history and laws.

Our vision is to have a high-quality madrasah which teaches Islam in practical terms in our modern world with a view to creating and nurturing the minds of our youth to empower them with knowledge and confidence about their beautiful religion.

The teaching is done via group classes and individual teaching and checking. Each class is taught through a defined syllabus with group or individual lessons and thereafter each child is checked individually. Every student has an individual learning plan to develop that child and this concludes with end of year tests or

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performance reports. These are used to evaluate the progress of the students and provide support where needed. This is being constantly improved to ensure progress is regularly monitored.

Our Syllabus

We have currently adopted the Safar Academy syllabus as a foundation to our Madrasah, including the Qāidah and Tajweed books, Du'ā books and Islamic Studies books.

To run effectively and efficiently, the Madrasah Management Committee has formulated special rules and regulations that must be accepted and adhered to by parents/guardians and students in order to be admitted and to remain in the madrasah. These rules indicate acceptable levels of behaviour, attendance and attainment. The madrasah reserves the right to amend existing rules or introduce new rules at any time.

The madrasah normally operates on weekdays and soon in the weekends (after Ramadan 2021 insha'Allah) and will be 1.5 hours long with a maximum of up to 12-18 students. This allows the teacher to give the same individual time but focus on the students more and with assistance from some teaching assistants (where possible).

Information regarding the dress code for students, age groups (4 years old to maximum 16 years old) and class group's structure is available in our induction pack.

Each class will be supervised by the required floating teaching assistants, who will also act as the main admin contact point for all children and parents on the day.

We are proud to have teachers that take a great interest in the children's education. Our teachers are given resources and training in the subjects they teach and additionally undergo safeguarding training and general health and safety training.

Jazak Allahu Kharyan

QSA Madrasah Admin Team & Imam Nurul Hasan (Head Teacher)

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